



**BOYS & GIRLS CLUBS
OF HARRISONBURG &
ROCKINGHAM COUNTY**

JOB DESCRIPTION

Title: Mental Health Advocate

Description

Boys & Girls Clubs of Harrisonburg and Rockingham County (BGCHR) seeks a qualified Mental Health Advocate to help expand mental health support in their afterschool and summer programs in Harrisonburg, VA. The Mental Health Advocate will offer group programming for Club participants, provide individual support for participants and their families (case management), and act as a resource for existing Club staff. This is an 18-month grant funded position, with continuation dependent upon future funding.

Reports to: Task supervision and guidance will be provided by the BGCHR CEO, with clinical oversight provided by Harrisonburg City Public Schools Student Support Coordinator.

Compensation: Full-time, exempt position, with benefits. \$60,000 - \$70,000 (including benefits)

Qualifications

- Be a Licensed Social Work (or other relevant field) graduate student or hold a Bachelors of Social Work (or appropriate field) with significant experience in behavioral health, or a Qualified Mental Health Professional-C or QMPH-c eligible. Board Certified Behavior Analyst a plus.
- Have prior experience in positive youth development, mental health, and trauma-informed practices.
- Preferred experience in working with diverse individuals, engaging families within the school or community setting, and knowledge of community resources.
- Proficiency in clear verbal and written communication to express and/or exchange ideas.
- Proficiency in the use of software and other standard workplace technology.
- Leadership qualities and personal characteristics necessary for working effectively and positively with youth, families, colleagues, and the community.
- Emotionally mature, objective, and sensitive to people and their concerns. Able to handle responsibility, work independently, show initiative, and maintain collaborative working relationships with students, families, staff, and community agencies.
- Spanish language proficiency a plus.

Essential Functions

- Help staff facilitate existing group programming and supplement Club curricula to promote positive social emotional development and address youth needs.
- Model positive group management, address challenging youth behavior during groups and other club activities.
- Case management for our parents and youth. Screen participants to identify risk and protective factors and provide individualized services to youth who exhibit signs of poor mental health.

- Work with parents and caregivers to assess needs and refer youth and their families to mental health and wrap-around services.
- Assist with developing and promoting family engagement and education opportunities.
- Engage in and develop professional development opportunities for agency staff.
- Oversee grant implementation timeline and ensure timely completion of goals and objectives.
- Report to grant funder monthly for reimbursements and quarterly for grant stewardship.
- Collaborate with program evaluators to identify appropriate assessment tools and collect program data.
- Assist in grant writing for continued position funding and program sustainability.

Other responsibilities

Include but are not limited to:

- Model non-discriminatory practices in all activities. Respects the worth, dignity and individual differences of others.
- Follow appropriate safety procedures in working with youth.
- Respond to telephone, email, and in-person requests, inquiries and questions in a professional, polite, and responsive manner.
- Demonstrate good attendance and punctuality.
- Comply with and support Club policies, regulations, and procedures.
- Performs other duties as assigned by the CEO.

All employment is dependent upon a successful background check

EEO STATEMENT: Diversity is core to the success of BGCHR--it is a reflection of who we are and who we serve. BGCHR is an equal employment opportunity employer and all employment decisions are based on relative qualifications, ability, performance, merit and organizational needs. Employment decisions will be made without regard to race, color, religion, sex, sexual orientation, gender identity or expression, pregnancy, age, national origin, disability status, genetic information, protected veteran status, traits historically associated with race or any other characteristic protected by law.

Send resume and cover letter to squigg@bgchr.org Rolling application process.